

## **SFL Project Managers Meeting**

Date: 25 February, 2016

Venue: Lindner Hotel Prague Castle

Participants: A. El Shal, A. Candiello, L. Hourdaki, M. Telleria, A. Bashkireva, S. De Mello, A. Estrada, H. Al Taradi, M. Abdulrahman, R. Delpont, J. Furie, K. Srutova, M. Tucnik, Z. Kaifoszova

### **Meeting objectives:**

- Provide update on SFL 2016 country key deliverables
- Align SFL country plans with the European strategy
- Agree on SFL survey initiation & data collection process
- Understand quarterly reporting responsibilities
- Review SFL operational effectiveness

### **SFL 2016 Key deliverables**

Zuzana Kaifoszova, SFL project manager Europe, updated SFL country project managers (CPM) on revised 2016 key deliverables. Priority should be given to review the respective SFL country plans and adjust them accordingly. The revised plans should be uploaded on SFL cloud by March 15, 2016.

1. Participate in SFL ACS Survey data collection - SFL countries will be invited to collect the 2015 STEMI reperfusion data, which will be compared with SDK data collected in 2010/2011, and PW data from 2008. CPMs confirmed that 2015 data may be available earliest in June 2016. The data should be collected during Q4 2016, analyzed in Q1 2017, and preliminary results presented at EuroPCR 2017.
2. Contribute to SFL economic model, data publication and dissemination plan -Preliminary results from SFL economic model were reviewed and a presentation rehearsal for SFL Forum 2016 was organized. Respective CPMs' contribution to SFL economic model data collection was recognized by the representative of SFL HEWG. The data dissemination and publication plan will be developed in coordination with SFL communication committee and SFL European leadership. Any SFL country publication requires the SFL Europe approval.
3. Develop SFL countries 2016 – 2017 data dissemination and publication plan – Recently published SFL country scientific papers are listed at SFL website. CPMs in collaboration with country steering committee should develop country publication plan for 2016 -2017 by 31, March 2016.
4. Increase SFL country visibility by contributing to SFL website (monthly) and NWL (quarterly) – CPM are invited to review their country page by 31 March, 2016. Requested changes, updates, new articles should be submitted by 15 April, 2016.
5. CPMs' from Greece, Portugal, Romania, and Spain, are required to support roll-out of C4L education program for nurses and STEMI patients. They are supposed to work directly with selected hospitals.
6. SFL 2016 Communication plan should include ACT NOW. public campaign plan. Campaign progress report should be included in SFL quarterly country report.

### **SFL Country Presentations**

SFL CPMs presented their 2016 plans and shared with the team the 2015 key achievements and issues. SFL country presentations from Argentina, Greece, Spain, Russia, Portugal, Saudi Arabia, and South Africa are accessible at [www.app.box.com/files/0/f/6077134510/SFL\\_Country\\_Plans\\_2016](http://www.app.box.com/files/0/f/6077134510/SFL_Country_Plans_2016). It is expected that 2016 country plans for Mexico and Egypt will be uploaded shortly.

### **Discussion on SFL operational effectiveness**

SFL Business Model Elements were reviewed and following findings have been addressed:

- Independent project management- SFL project managers, who are employed by the national cardiac society, became partially responsible for other administrative tasks not related to SFL activities. Their role is changing; CPMs are not involved in SFL key discussions, and provide an administrative support only. In countries where companies or independent consultants are contracted to provide SFL project management services, the SFL model is implemented more successfully.
- Collaborative environment- key value for all SFL stakeholders, should be endorsed at all levels.
- Inclusive, equal and participative membership- each SFL stakeholder participating in SFL should be equal; if a national society becomes 'more equal' and turns the model from SFL partnership to a former sponsorship model, the results are questionable.
- Cross-functional teamwork- it is important to restore SFL task force at a country level, where experts with different skills and competencies work together. If the Initiative becomes ruled by personal interests, or by one professional scientific group, the objectives can't be achieved in a given timeframe.
- Cross-cultural practice sharing- key value for all SFL stakeholders, should be endorsed at all levels.

### **SFL project managers travel plan and respective budget**

SFL Europe provided a travel grant up to 500€ and covered an accommodation cost for SFL Project Managers and SFL Country Champions attending SFL Forum 2016. It has been confirmed that SFL mid – year review meeting in July, and SFL strategic meeting in October will need to be budgeted at a country level, as announced in November 2015. The SFL country project managers' presence at those meetings is mandatory.

SFL country project managers are invited to represent SFL at EuroPCR 2016, attend SFL session and SFL dinner on 19<sup>th</sup> May, 2016. SFL member countries PM's are required to confirm their EuroPCR 2016

attendance by March 31, 2016. It is recommended that SFL project managers attend the SFL dinner, where SFL new chairman will be introduced.

### **SFL Quarterly Reporting**

SFL Initiative is managed by quarterly objectives at European as well as at SFL country level. To comply with a deadline at the European level, SFL quarterly country report should be submitted by the following dates:

- ❖ April 10, 2016                      SFL country quarterly report
- ❖ July 10, 2016                        SFL country quarterly report + SFL country mid-year review presentation
- ❖ October 10, 2016                    SFL country quarterly report + 2017 SFL country strategy presentation
- ❖ January 10, 2017                    2016 Annual report + 2017 country strategy for final approval

SFL CPM will be invited to upload the report and respective presentations at SFL cloud by Michal Tucnik.

### **HEWG Update on SFL economic model**

SFL economic model presentation rehearsal was organized during the meeting. Adam Yoculan and Anna Bashkireva presented preliminary results from SFL economic model. Each pilot country should identify an expert who will be trained to present the country data at national conferences. SFL HEWG will propose a training program content, train the trainer session will be organized to ensure that a training at a country level is delivered in a local language.

### **Heart Travel App progress report**

Martijn van Lavieren, AMC Amsterdam, shared the progress of heart attack patients travel app development with SFL CPMs. The group interest was relatively low compared to a last year. It is not clear how the app should be used, who is a target group, e.g. physicians or patients. At this moment, SFL CPMs are advised not to contribute any data and/or resources to this project development.

Prepared by: Zuzana Kaifoszova

Date: 10 March, 2016